All Reporting Terms:

- Use this page to work with the **final grades** for all reporting terms.
- **Each column** represents a reporting term.
- The column that corresponds to the **current term is highlighted**.

1. Select **Grading** from the menu bar, and then choose **All Reporting Terms**.
   - Use the **Quick Menu** to navigate to other pages in the **Grades section** of PowerTeacher Pro.
2. To **edit** the final grades, select a **grade** and edit the data in the **Score Inspector.**
3. Select **Show More** to view further details of the traditional grade in the **Summary Area.**
   - **Override** any grades on this page as needed.
   - A **black triangle appears** in the upper left corner of the grade field that was changed.
4. Select **Save.**