PowerSchool Learning Assignments

Using PowerTeacher Pro

- **Enter** scores
- **View** messages
- **Download** attachments
- **Annotate** student work for assignments created in PowerSchool Learning using the Online Work drawer
  - **Note:** Learning assignments features are only available if your school has enabled PowerSchool Learning.

Work with Learning Assignments

- When **creating assignments** in Learning, be sure to select the correct **Display Options** to work with assignments in PowerTeacher Pro.
- The **Online Work drawer** is only available for Learning assignment activities that have the Display Options enabled for Dropbox and PowerSchool.

In PowerTeacher Pro, you are unable to edit the following fields for Learning assignments:

- Classes
- Assignment Name
- Score Type
- Score Entry Points
- Due Date
- Description
- Auto-Calculate Assignment Standards Scores
- **Note:** Any other assignment fields you modify in PowerTeacher Pro will not be updated in Learning

Assignments

- **Assignments** created in Learning default to the **Immediately** publish setting.
- In order to **unpublish these assignments**, change the setting on the Publish tab of the **Edit Assignment** dialog.
- **Assignments** created in Learning cannot be copied or **deleted** in PowerTeacher Pro.

Online Work

- When PowerSchool Learning is enabled, the **Online Work column** appears when working with Learning assignments.
- When viewing the assignment on the **Assignment** detail or **Student** pages, the Online Work column displays a **paperclip icon** to indicate that online work has been submitted for the assignment.
- When you **mark the attachment** as Reviewed or Hand Back, **additional icons appear next to the paperclip**.
- The **Legend** at the bottom of the screen provides information on the **different icons** that may appear in the Online Work column.

- **Click** the paperclip to open the Online Work drawer.
- **All messages** and attached files associated to the assignment appear, with the **most recent** message at the top.
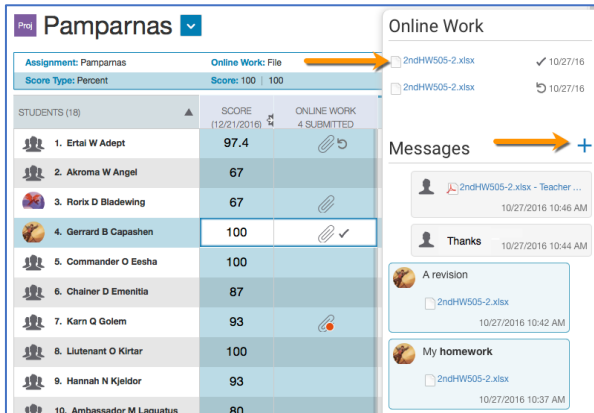
- When an **Activity is deleted** in Learning, the associated Online Work is removed in PowerTeacher Pro.
- To **show/hide** the Online Work drawer, click the toggle button located on the top of the Score Inspector keypad.

Annotate Attachments

- In the **Online Work section**, select a file and a **pop-up menu** appears.
- Click **Annotate** to open the annotator or click **Download** to download the attachment.
- When **annotating attachments**, you can add comments, create markings, or highlight areas of the attachment.
- **You can annotate the following file types:**

.bmp	.jpg	pptx
.doc	.pdf	.txt
.docx	.png	.xls
.gif	.ppt	.xlsx

- **Use** the **tools** located on the right side of the annotator screen to add elements to the attachment.
- **Click** the **Select tool** and then **click** on an existing element to move or delete it.
- At the bottom of the screen, click **Reviewed** to mark the attachment as reviewed.
- Click **Hand Back**, and a new version of the file is created and appears in the **Messages** area.
  - **Note:** The handed back version is no longer available for annotation.

Messages

- In the Messages section, **click** the **plus sign** to compose a message.
- When **sent**, the message appears at the top of the list in the **Messages area**.