

Working with Assignments

- **Before** you begin creating assignments, at least one category must exist.
- While your administration may have seeded categories for you, **you can also create your own**.
- **Set up assignments** in PowerTeacher Pro, **choose** whether to include them in the final grade, and tie them to standards.

Before setting up an assignment, consider how you will score the assignment:

- Do you want to record the score as **points**, a **percentage**, or **letter grade**?
- How many **points** is the assignment worth?
- How do you want to **weight** the assignment?
- Do you want to **include** the assignment in final grade calculation?

Count in Final Grade

- When setting up assignments, you can use the **Count in Traditional Final Grade** checkbox to indicate whether an assignment should be included in calculating final grades.
- The value set for a category is used as a default for all assignments within that category but may be **overridden** on an assignment-by-assignment basis.

Weighting

- Assignment setup may involve weighting; however, **weighting is not required**.
- **Weighting** gives assignments, whether points, percentage, or letter grades, more value than others when determining final grades.
- The **weight value** is used to multiply the points earned and the points possible.

Extra Points

- You can determine the **extra points**.
- PowerTeacher Pro takes the total sum of **Points Possible and Extra Points** to determine the maximum points available on the assignment.
- When entering the **score on the Scoresheet**, you cannot enter a value greater than the maximum score that appears on the Assignments window in the **Max Entry field**.
 - **Note:** The maximum point value $((\text{Points} * \text{Weighting}) + \text{Extra Points})$ for any assignment is 9,999 within PowerTeacher Pro.

Standards Based Grades

- You can assign any number of standards to an assignment, which **can be scored separately or auto-calculated** from assignment scores.
 - **Note:** Each standard can also be selected to Count in Grade separately.