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EASTHAMPTON MUNICIPAL BUILDING

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Kindergarten Registration Update – Remote Registration Plan May 2020

For Families of Students entering Kindergarten in Easthampton in the Fall 2020:

Due to the COVID-19 School Closures, we were unable to host our Kindergarten Registration event in March. We will continue to be unable to host events in our buildings during this school year, so we are moving to a Remote Registration Plan for Kindergarten 2020-2021.

Here are two options for registering for Kindergarten in Easthampton for the 20-21 school year. Please note, current Maple Preschool families do not need to fill out a new registration packet.

1. Complete the paper registration packet* you received either at Kindergarten Information Night in January or by mail in February. Mail the packet to Lynn Moran, Student Registration Office, 50 Payson Ave, 2nd floor, Easthampton MA 01027, OR place it in the Drop Box outside the entrance of 50 Payson Ave.

*If you did not receive a paper registration packet, and would like one, please email lmoran@epsd.us, or leave a message at 413-529-1500 x123 and one will be mailed to you.

2. Complete an online registration packet via DocuSign. To receive the DocuSign link, please email lmoran@epsd.us, and you will receive an email with a link to complete the registration packet digitally.

For either option, we will NOT be collecting original documents (birth certificates, proof of residency, or medical documentation) at this time. If you opt to use DocuSign, you may include pictures or scans of these documents, but DO NOT include original documents with your mail-in packet, and DO NOT send copies of them via email. **We will collect all necessary original documentation at the Kindergarten screenings in the fall. Even if you submit documents via DocuSign, you will need to present originals at K screenings.** At this time, we ask only that you fill out the information in the packet, so we can accurately place students in our fall Kindergarten classes. We are planning for screenings to take place during the first two days of the school year in the fall. You will receive your child's screening time and placement letter in early August.

Please reach out to the district office with questions at 413-529-1500 or lmoran@epsd.us.

Thank you! We are excited to meet you in the fall and welcome you into Kindergarten in the Easthampton Public Schools.

Sincerely,

The EPS Elementary Team